

AVON UNITED METHODIST CHURCH  
HOLIDAY CRAFT FAIR  
2025 VENDOR APPLICATION  
Saturday November 22, 2025  
6850 E. US Hwy 36  
Avon, IN 46123  
9 am – 3 pm



**Download this form to your computer before filling it out. Once completed save it and submit it using the submit button located on this form or by saving a copy and emailing it and photos to [craftfair@avonumc.com](mailto:craftfair@avonumc.com)**

Point of Contact Name:  Address:

City/State/Zip:  Phone:

Email:  Business Name:

Description of your original handcrafted items:

Price range of items:  Website:

Etsy:  Facebook:

☐ Single INDOOR space (Approx 100 sq ft 10' x 10') \$60 ea. ☐ Double INDOOR space (Approx 200 sq ft 20' x 10') \$120 ea.

☐ Single OUTDOOR space (Approx 100 sq ft 10' x 10') \$60 ea. ☐ Double OUTDOOR space (Approx 200 sq ft 20' x 10') \$120 ea.

6' x 30" Table Rental \$10 each.  Tables X \$10 each = \$  5' Round Table Rental  Tables x \$10 ea. = \$

Electrical Connection Needed ☐ Yes ☐ No Total to be paid for 2025 Booth Space and Table Rental: \$

***Please Note: Payment is due AFTER you have been notified you have been accepted to the Avon UMC Holiday Craft Fair. You will receive an email with your booth assignment and payment instructions. BEWARE OF SCAMMERS! We will not post on Facebook or Social Media for payment. You will be notified by email!!***

Please Return Completed and Signed Application and Photos to: [craftfair@avonumc.com](mailto:craftfair@avonumc.com)

Reminder: This is a juried show. Avon UMC reserves the right to refuse vendor participation at its discretion. You will only be considered for participation in this show if all required information is received. Applications received without signatures or pictures will not be considered.

**LIABILITY RELEASE:**

I understand that by unitizing volunteers provided by Avon UMC to assist in the moving of my property/merchandise in and out of the building, I assume the risk of damage to my property. I further unconditionally agree not to hold Avon UMC or the respective members, staff or volunteers personally, jointly or separately liable in any way for any damage that may occur to any of my property during the move in or move out process for the Avon UMC Holiday Craft Fair. I hereby grant full permission for Avon UMC to use photographs, videos or motion pictures of the show for any purpose related to the show, future shows or the benefit of Avon UMC.

By signing or affixing my typed name below, I affirm I have read and accept the vendor rules/guidelines to participate in the 2025 Avon UMC Holiday Craft Fair.

Signature or Typed Signature:  Date:

**Save form and email to [craftfair@avonumc.com](mailto:craftfair@avonumc.com), Please attach craft pictures with form.**

For Office Use Only

Amount Paid:  Check No.  Card Type:  Date Paid:



Avon United Methodist Church Holiday Craft Fair  
Vendor Application  
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Vendor Rules and General Guidelines

- Indoor Booth Sizes will be approximately **100 square feet in a variety of combinations depending on location**. Outdoor Booth Sizes will be approximately 10'x10' with additional space to account for tents.
- The deadline for submitting applications is October 31st or until all booth spaces are full.
- Outdoor vendors are responsible for supplying their own chairs, tables, extension cords and tents.
- Applications will be reviewed, and vendors will be notified via email within a week of submitting a fully completed vendor application. If you are accepted into the AUMC Holiday Craft Fair, we will do our best to accommodate indoor/outdoor requests. However, there is a limited number of booths in each area.
- We will do our best to accommodate any electricity requests.
- Applications (**and pictures\***) can be emailed to [craftfair@avonumc.com](mailto:craftfair@avonumc.com), or mailed to the church at

Avon United Methodist Church (Holiday Craft Fair)  
6850 E US Hwy 36  
Avon, IN 46123

***\*Pictures need to be submitted by ALL vendors. They will be used to advertise the craft fair. If you do not submit pictures your business will not be part of the marketing.***

- **Payment:** Instructions for payment will be provided once you have been accepted to the Avon UMC Holiday Craft Fair. NO REFUNDS will be made once payment has been submitted.
- Payment is due within 2 weeks of acceptance, or you will risk losing your booth space unless other arrangements have been made. Do NOT make any payments to anyone other than by following the instructions in the Vendor welcome letter with your booth assignment. **Beware of the scammers out there!**
- Because this is a juried show, we cannot allow vendors to share booth space or arbitrarily substitute another vendor in their booth space if they are no longer able to attend.
- NO SMOKING is allowed in the church, including restrooms or within 50 feet of the building outside.
- No signs or items may be attached to the church walls. No tape of any kind may be applied to walls or floors by vendors.
- Set-up will be Friday, November 21st (between 4 and 8 pm) and Saturday, November 22nd from 6 am – 8:30 am. All vendors must be in place before 9 am on Saturday November 22<sup>nd</sup>.
- The booth size that you order will be marked on the floor with your company name on a piece of paper affixed to the floor of your booth area. You MUST stay within your assigned space so that everyone will fit and walkways are unobstructed.
- Other than approved vendors, exhibitors will be asked to remove any displayed items which are not hand crafted, including watches & commercial clothing.
- Other than approved vendors, exhibitors are not allowed to sell food or drink items from their booth.
- All items sold must be family-friendly and appropriate for the venue. Any items deemed inappropriate will be required to be removed and you will not be able to participate in future events.

This is a juried show, but we also want to support local Direct Sales businesses that individuals represent so we are dedicating 10% of our available booths to Direct Sales vendors. However, only one vendor per company will be allowed. Once we have reached the 10% cap, no other Direct Sales vendors will be accepted.

Questions: Please contact us at [Craftfair@avonumc.com](mailto:Craftfair@avonumc.com).